TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9.30-11.00	Housekeeping Handbook and timetable Warmers and fillers Online safety and protocols Creating your e-portfolio	Setting up a Zoom meeting Using Zoom features: chat, breakout rooms and screen sharing Microteaching (based on Pre- Course Task)	Unknown Language 1	Unknown Language 2	Unknown Language 3
11.00-11.15			BREAK		
11.15-12.45	Pre-course task review	Giving instructions Guided observation 1 (video)	Lexis: Antonyms, synonyms, affixes, collocations and idioms	Teaching reading skills	Teaching reading skills
12.45-1.30			LUNCH		
1.30-2.30	Teaching lexis + Introduction to teaching resources	Selecting lexis	Error correction	Online teaching resources	Methodology review TP Q & A
2.30-3.15		Selecting lexis	Error correction	Online teaching resources	Methodology review TP Q & A
3.15-3.30			BREAK		
3.30-5.30	Introduction to TP:	TP 1 (unassessed)	TP 2	TP 3	TP 4
	Lesson planning 1, TD log, peer observations. Teaching communicative skills	Getting to know each other	Presenting and practising lexis	Speaking skills	Speaking skills
5.30-6.00	Unknown Language course set-up	Feedback and prep	Feedback and prep	Feedback and prep	Feedback and prep
			Guided observation 2 (6.00-6.45)		

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29th Aug - 23rd Sept

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20 Mar - 14 April

17 April - 12 May

22 May - 16 June

17 July - 11 Aug

\*Dates subject to change

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ULJ = Unknown Language Journal

KEY:

= unsupervised

Housekeeping/tutorials/career advice

Unit 1: Teaching Skills

Unit 2: Language Awareness & Skills

Unit 3: Learner Profile

Unit 4: The Materials Assignment

Unit 5: Unknown Language

Moderation

(see sample moderation timetable)

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9.30-11.00	Phonology 1: Phonemic chart; varieties of English	Phonology 2: Syllable stress	Phonology 3: Connected speech; integrating grammar and pronunciation	Phonology 3: Tonic stress, rhythm and intonation; predicting and correcting errors	Prepositions and phrasal verbs
11.00-11.15			BREAK		
11.15-12.45	Teaching 1-1 Needs analysis Learner profile launch	Situations and functions; TBL	Tense and aspect	Teaching writing skills	Tutorials
12.45-1.30			LUNCH		
1.30-2.30	Parts of speech	Lesson planning 2	Teaching grammar; CCQs and timelines	Learner profile Q and A	Phonology review
2.30-3.15	TP Prep	TP Prep	TP Prep	TP Prep	TP Prep
3.15-3.30			BREAK		
3.30-5.30	TP 5	TP 6	TP 7	TP 8	TP 9
	Reading skills	Reading / listening skills	Listening skills	Listening skills/everyday English (TBL)	Everyday English (TBL)
5.30-6.00	Feedback and prep	Feedback and prep	Feedback and prep	Feedback and prep	Feedback and prep
			Guided observation 3 (6.00-6.45)		

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TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9.30-11.00	Using songs and music Drama, storytelling and video	Present tenses	Present perfect and past tenses	Modal and auxiliary verbs Future forms	Conditionals
11.00-11.15			BREAK		
11.15-12.45	Presenting new language Guided observation 4	Practice and production	Guided discovery	Developing teaching materials	Technology review: alternatives to Zoom
12.45-1.30			LUNCH		
1.30-2.30	Phonology test	Classroom management review	Materials assignment launch	The passive	Materials selection tutorials
2.30-3.15	TP Prep	TP Prep	TP Prep	TP Prep (guided by tutor)	TP Prep (guided by tutor)
3.15-3.30			BREAK		
3.30-5.30	TP 10 (unassessed) Meet your new group	<b>TP 11</b> Other skills/integrated skills	<b>TP 12</b> Other skills/integrated skills	TP 13  Teaching grammar: presentation, practice & products English (TBL)	TP 14 Teaching grammar: PPP
5.30-6.00	Feedback and prep	Feedback and prep	Feedback and prep	Feedback and prep	Feedback and prep

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TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9.30-11.00	Grammar review + grammar/lexis test	Teaching young learners	Teaching English for specific purposes: business English and English for academic purposes	Testing and exams	ESOL, ESOL literacy and vocational English
11.00-11.15			BREAK		
11.15-12.45	History of methodology/ mono- and multilingual classes	Using games in class	Making the transition to classroom teaching	Materials assignment presentation rehearsal	Jobs and careers
12.45-1.30			LUNCH		
1.30-2.30	Coursebook review	Materials check for Materials Assignment	Teaching beginners	Work on your portfolio	MODERATION  For cohorts of 9 or more trainees, moderation will continue on Saturday  (see Sample Moderation Timetable)
2.30-3.15	TP Prep	TP Prep	TP Prep		
3.15-3.30			BREAK		
3.30-5.30	TP 15 Meet your new group	<b>TP 16</b> Other skills/integrated skills	<b>TP 17</b> Other skills/integrated skills	Work on your portfolio	MODERATION
5.30-6.00	Feedback and prep	Feedback and prep	Feedback	Teaching portfolio check	Feedback and prep

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